



TWENTY¹⁰ KLC

CONFERENCE & EXPO

UNLOCK THE POSSIBILITIES

Conference Registration

www.klc.org

Please print or type. (Register one delegate and spouse/guest per form. Duplicate form as needed.)

<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. Full Name	First Time Attendee? <input type="checkbox"/> Yes <input type="checkbox"/> No
Title	City/Agency
Address	
City/State/Zip	Email
Phone	Fax
Spouse/Guest	Special Needs (i.e. dietary, etc.)
Emergency Contact (non-member)	Emergency Contact Phone

Registration/Extra Meals

	On/before 7/1/10	After 7/1/10	Enter Amount
Registration Member Full Delegate Registration (includes registration fee, all meals, expo, and entry to all workshops)	\$340 299	\$485 399	
Non-Member Full Delegate Registration (includes registration fee, all meals, expo, and entry to all workshops)	\$399	\$449	
Spouse Registration (includes all meals, expo, and social events only)	\$150	\$150	
One Day Only (includes workshops, all meals and entry to all functions)			
Wednesday <input type="checkbox"/>			
Thursday <input type="checkbox"/>	\$150	\$185	
Friday <input type="checkbox"/>			
Extra Lunch Tickets Wednesday (per person) Number of Attendees _____	\$ 35	\$ 35	
Thursday (per person) Number of Attendees _____	\$ 35	\$ 35	
Friday (per person) Number of Attendees _____	\$ 35	\$ 35	
Presidents Banquet Number of Attendees _____	\$ 60	\$ 60	
Continuing Legal Education (includes Friday Awards Luncheon) Number of Attendees _____	\$ 49	\$ 49	

TOTAL AMOUNT DUE \$ _____

Payment Method:

<input type="checkbox"/> Check	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Invoice
Cardholder Name			
Account Number		Expiration Date	
Cardholder Signature			

Invoice Options: (Billing information if different from above.)

Invoice To
Address
City/State/Zip

Remittance and Contact Information:

Send this completed form to: Raymie Scrivner, Kentucky League of Cities
100 East Vine Street, Suite 800, Lexington, KY 40507-3700
Phone: 859-977-4114 or 1-800-876-4552

Fax: 859-977-3703; Email: rscrivner@klc.org

Please make checks payable to the Kentucky League of Cities or fax credit card registration.

**Online registration available at www.klc.org.
(Online registration requires prepayment.)**

Cancellation Policy: KLC will authorize refunds only if notified in writing by mail, fax, or email on a percentage basis. (Please see contact information.)

Refund schedule and percentage

Received on/before July 1, 2010 - refunded 75%
Received July 2, 2010 to August 15, 2010 - refunded 50%
After August 15, 2010 - no refunds

Substitutions/Replacements: KLC must receive any substitution/replacement in writing by mail, fax, or email. Absolutely no changes will be made by phone.

Confirmations: Confirmations will be provided to online registrants only. Anyone successfully registering online should receive an automatic confirmation. No other confirmation will be sent unless requested by the registrant. Unsuccessful online attempts should be reported to us immediately. We will attempt to process every unsuccessful online registration manually at KLC offices with prior notification to the registrant.